



# Our PlayHouse

PRESCHOOL AND KINDERGARTEN

## Our PlayHouse Preschool and Kindergarten

### Scholarship Application

#### Scholarship Application Information:

We understand that the expense of a quality preschool experience may be a hardship for a family's budget. Therefore, we at OPH are committed to helping eligible families reduce this cost through scholarships. OPH is able to offer partial scholarships, based on income eligibility.

#### Scholarship Application Process:

1. Scholarship applications are processed confidentially by the administration in the order in which they are received, with priority given to returning OPH families. Full tax returns for the 2014 and 2015 must be submitted with the application to confirm eligibility.
2. New applicants must submit their completed application by January 17<sup>th</sup>, 2017 by completing and returning the attached application.
3. The administration will review applications, and will notify all applicants of their decisions by February 1st.
4. Applicants who are approved for scholarships will receive a scholarship agreement outlining expectations for tuition payment, at which time they may accept or reject the scholarship. The agreement must be signed and returned to Our PlayHouse Preschool and Kindergarten.

All requests will be considered, but we cannot guarantee that all applicants will receive assistance.

*Our PlayHouse Preschool considers all families equally for admission regardless of race, color, creed, national origin, sex, sexual orientation, religion, age, disability or other legally protected status.*

Child's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent(s) Names \_\_\_\_\_

**Financial Information**

This information is used solely to determine scholarship eligibility and will remain confidential.

Parent Information:

Occupation \_\_\_\_\_

Place of employment \_\_\_\_\_

How long have you worked there? \_\_\_\_\_ Work phone number \_\_\_\_\_

Second Parent Information:

Occupation \_\_\_\_\_

Place of employment \_\_\_\_\_

How long have you worked there? \_\_\_\_\_ Work phone number \_\_\_\_\_

Are other adults contributing to the household income? \_\_\_\_\_

If yes, please explain.

Please describe any special financial circumstances affecting the family's budget.

Please describe the impact financial assistance will have on your child's preschool experience.

PLEASE ATTACH A COPY OF YOUR MOST RECENT INCOME TAX FORM. Scholarship requests will not be considered without this document. It will be used solely to determine eligibility, and is required to reduce fraud. This information will be kept secure and will be shredded after scholarships have been awarded.

If you did not file US income tax forms last year, please speak with the Director to determine what documents you need to submit. I hereby certify that all of the information in this application is true and accurate to best of my knowledge.

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Parent/ Legal Guardian Signature(s)

Date